Joining instructions

Arena and Convention Centre Liverpool (ACC Liverpool)
Kings Dock
Liverpool Waterfront
Liverpool
L3 4FP

Contact details during event:

Conference Organiser - Fiona Smith 00 44 (0) 7979378184
Event Manager - BT Convention Centre Tel: 00 44 (0) 151 703 7256

This year the ISSOTL conference is being organised and hosted by the Oxford Centre for Staff and Learning Development, from Oxford Brookes University. Professor Chris Rust, the Conference Chair, is pleased to be hosting the event and to welcome you to this world-class facility in this vibrant city.

ACC Liverpool is a landmark regeneration project on the Liverpool waterfront, a centrepiece of the European Capital of Culture celebrations in 2008. It sits at the heart of the city on Kings Waterfront, alongside the Grade I listed Albert Dock and adjacent to the World Heritage site at Pier Head. Views along the river are unsurpassed from the upper echelons and there is a wealth of amenities within 15 minutes’ walk, including Liverpool One shopping centre, the Cavern Club, hundreds of bars, restaurants and cafés, the famous Mersey Ferry and excellent hotels.

How to get there

By train
From the south...
Virgin Trains operate hourly, direct services from London Euston to Liverpool Lime Street (with a journey time of just over 2 hours). Other long-distance rail services also operate into Liverpool Lime Street station.
ACC Liverpool is a 20-minute walk from Lime Street or a short taxi ride. You can also transfer at Lime Street onto the underground Wirral Line trains to James Street station (10 minute walk) or catch the CityLink Route C4 (7am – 8pm) directly to ACC Liverpool. If travelling from outside Merseyside, you can catch an underground train to James Street station from Lime Street station, inclusive of the cost of your ticket.
Ring Traveline Merseyside 0871 200 22 33 for up to date information about your bus, train or ferry service. The Traveline is open from 0800 - 2000 every day of the week.

By bus
Most Liverpool city centre bound buses will call at either Queen Square bus station (a 15-minute walk) or Liverpool ONE Bus Station, which is only a 5 minute walk to ACC Liverpool.
The CityLink Route C4 bus links Queen Square bus station, James Street rail station and Liverpool ONE Bus Station to ACC Liverpool. CityLink Route C4 operates every 20 minutes on Mondays to Saturdays and every 30 minutes on Sundays, between 0700 – 2000, with a maximum fare of £1 per journey. Merseytravel prepaid tickets, National Concessionary bus passes and Arriva day tickets are all valid on this service.
By plane
Flying into Liverpool John Lennon Airport ...
A taxi from the airport to the city centre will take approximately 20 minutes or the express bus service Route 500 will take approximately 25 minutes, dropping you off within a five minute walk of ACC Liverpool.

By car
For all car journeys it's best to follow the white writing on brown background tourist route signs for the Albert Dock. These signs are visible on the major routes into the city. ACC Liverpool is directly adjacent to the south side of the Albert Dock.

From the North...
Leave the M6 at junction 26 and follow signs for M58 Liverpool. Follow to end of M58 and then take signs for A59 Liverpool. Continue to follow Liverpool City Centre until picking up signs for the Albert Dock. ACC Liverpool's car park is signposted Waterfront on the city wide ‘available spaces’ signage.

From the South...
Leave the M6 at junction 21A and take the M62 to Liverpool. At the end of the M62 follow signs for Liverpool City Centre along Edge Lane, picking up and following signs for the Albert Dock. ACC Liverpool's car park is signposted Waterfront on the city wide ‘available spaces’ signage. New car parks have opened in the Liverpool One complex.

Please note that because ACC Liverpool is a new building some satellite navigation devices may not instantly recognise it – this can be rectified by one of the following actions:
i) Use the postcode L3 4BX, with the following co-ordinates - LAT:53.396007  LONG:2.99118 (all satellite navigation units have this function).
ii) Enter the city as 'Liverpool' and the road name as 'Queen’s Wharf'.

Car Parking
There is a 1,600 space multi-storey car park on site at ACC Liverpool.

Prices for the ACC Liverpool car park are as follows, but on event days prices may vary.
£2 for up to 1 hour
£3 for up to 2 hours
£5 for up to 5 hours
£8 for up to 9 hours
£10 for up to 24 hours
There are 70+ disabled spaces in the multi-storey car park, dispersed on each level.

For full details of all local bus, rail and ferry services call Traveline on 0871 200 22 33 or click on the Mersey Travel link under ‘related stuff’.

Map (see attachment)
The conference venue can be found at ☞ on the attached city centre map.
The preferred hotels are located at the following no’s:
04 Crowne Plaza
06 Express by Holiday Inn
11 Hilton Liverpool
16 Jurys Inn
28 Atlantic Tower by Thistle
21 Premier Inn, Albert Dock
14 Ibis

Accommodation
Unfortunately new reservations for ISSOTL are now closed.
For new reservations only please contact The Mersey Partnership by e-mail conferences@merseyside.org.uk or by telephone on 0151 237 3938.
Rooms can also be booked at www.visitliverpool.com

Amendments to existing reservations and cancellations must be made directly with the accommodation provider concerned. Please telephone the accommodation provider giving your name, name of conference (ISSOTL10) and the date of your arrival.
Wireless activity
Please see the conference staff for access to Wi-Fi Internet access. A login and password is needed to connect to the Internet.

Notes for Presenters
Meeting Rooms
Each meeting room is equipped with a computer, data projector and screen for your use. Please bring your presentation on a memory stick and email a back up to: flsmith@brookes.ac.uk quoting presentation with session ID, room no, lead author name in subject line. Example, “presentation C09 11A parker”.
If you require any additional equipment, please let Fiona Smith, the Program Chair know by 13 October 2010.

Language, Acronyms and Jargon
This international conference welcomes participants from all over the world, so presenters must be aware that English will not be some participants’ first or even second language, and acronyms, jargon and localised terminology are to be discouraged or explained if used.

Presentation information
To ensure smooth running of the conference please do everything you can to help sessions run to time. Presenters are asked to try and make the sessions as interactive as possible. The concurrent sessions are 90 minutes long, and papers have been linked together where possible by theme and threads.
Short Papers should be no more than 30 minutes including discussion. These are grouped into 3 papers per session.
Longer papers should be no more than 45 minutes including discussion. These are grouped into 2 papers per session.
Featured papers should be up to 90 minutes long including discussion.
Panel should include 2-3 individual presenters, be no more than 90 minutes long including 15 minutes discussion.
Pre-Conference Workshop should be 2 hours long.
Conference Workshop should be 90 minutes long.
Roundtable should be 10-15 minutes presentation followed by discussion and feedback. There is no audio/visual equipment available for roundtable sessions. The conversation topic will be displayed on a placard at each roundtable. Attendees will not sign up in advance and may move from one table to another.
Posters can be put up from 15.00 on Wednesday 20 October in preparation of the poster session. Conference staff will be on hand to help and materials will be supplied for displaying the posters.

Chairing sessions
Where there is more than one paper being presented in a single session, we ask that the last presenting author, chair the preceding presentation/s to keep the session to time.

Notes for Delegates
On arrival at the Convention Centre, please go to the ISSOTL conference registration desk and register. You will need your conference pass to access the Convention Centre throughout the duration of the conference. The conference booklet will be given out at registration, this contains the detailed conference programme and other important information.
There will be student helpers throughout the conference to assist wherever possible, and conference staff are available throughout the conference to assist with any questions.

Accessibility
The BT Convention Centre is fully accessible for all delegates, with easily accessible drop-off points, accessible toilets, lifts and entrances in all areas.

Delegates driving to the BT Convention Centre will find accessible parking available in the adjacent car park, although it is not free for Blue Badge holders. A number of spaces are available for ease of use and visitors may also be dropped off at the drop off point on the river side of the building. Lifts in the car park feature a mirror to aid reversing out of the lift and have both visual and audible floor indicators. The route from the car park to the entrance is accessible for wheelchair users, although assistance may be needed as the route does include some ramps.

Induction loops and seating
Once inside the building, the reception desk and Visitor Services area both feature a fixed loop hearing system. There are 12 designated spaces for wheelchair users in the auditorium at the BT Convention Centre
ISSOTL 10 Programme Meeting

Programme for Tuesday 19th October 2010

08:00 – 09:00  Council for Undergraduate Research (CUR) Registration
Conventio Centre  Foyer of Convention Centre

09.15 – 16.30  CUR Special Interest Group
Room 12  Pre booked event

10.00 – 11.30  Pre-Conference Workshop Registration
Conventio Centre  Foyer of Convention Centre

11.00 – 13.00  Session A, Pre-conference workshops
Pre booked events

13.30 – 18.00  General Registration
Conventio Centre  Foyer of Convention Centre

13.30 – 15.30  Session B, Pre-conference workshops
Pre booked events

16.00 – 17.30  Session C, Panel Discussions
See conference booklet, open to all delegates

17.30 – 18.45  Opening Keynote by Professor Graham Gibbs
Hall 1A

19.00 – 21.00  Optional Walking Tour of Liverpool

This evening guided walk starting and finishing from Liverpool ACC, is set to be an entertaining and informative tour along Liverpool’s historic waterfront and into parts of the city centre. See the city at night including the two Cathedrals, Albert Dock, Pier Head, and the Cavern Club where the Beatles started their musical career, the Town Hall and much more. Take in some interesting facts on the history of this fascinating city and familiarise yourself with the city whilst enjoying your walk. Suitable footwear and outdoor clothing are recommended for this activity.

Please sign up for the walk at registration. Numbers limited to 50 on a first come first served basis.

19.00 – 22.00  Dinner by own arrangement

Programme for Wednesday 20th October 2010

09.00 – 10.00  Session D – Concurrent Session 1

10.30 – 11.00  Break
Hall 3
<table>
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| 11.00 – 12.00 | Plenary Session by Professor Michèle Lamont  
*Hall 1A*          |
| 12.00 – 13.30 | Lunch and ISSOTL Membership Meeting  
*Hall 3*  
*Hall 3A*  
Lunch  
Membership Meeting          |
| 13.30 – 15.00 | Session E – Concurrent Session 2          |
| 15.00 – 15.30 | Break  
*Hall 3*          |
| 15.30 – 17.00 | Session F – Concurrent Session 3          |
| 17.00 – 18.30 | Session P - Drinks Reception and Poster Session  
*Upper Level Foyer*          |
| 19.00 – 22.00 | Dinner by own arrangement          |

**Programme for Thursday 21st October 2010**

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| 09.00 – 10.00 | Plenary Session by Professor Janette Ryan and Jude Carroll  
*Hall 1A*          |
| 10.00 – 10.30 | Break  
*Hall 3*          |
| 10.30 – 12.00 | Session G - Concurrent Session 4          |
| 12.00 – 13.00 | Lunch  
*Hall 3*          |
| 13.00 – 14.30 | Session H - Concurrent Session 5          |
| 14.30 – 15.00 | Break  
*Hall 3*          |
| 15.00 – 16.30 | Session I - Concurrent Session 6          |
| 16.30 – 18.00 | Session J – Roundtable Session          |
| 18.00 – 19.00 | Free time          |
| 19.00 – 22.30 | Conference Dinner.  
Including Lifetime Achievement Award to Professor Lewis Elton and entertainment by the Beatles tribute band, the Fab Beatles.  
This event is optional and for pre-booked delegates and guests only.  
Dinner by own arrangement for all other delegates.  
*Hall 3*          |

**Programme for Friday 22nd October 2010**

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<tr>
<td>09.00 – 10.30</td>
<td>Session K - Concurrent Session 7</td>
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10.30 – 11.00  Break

Hall 3

11.00 – 13.00  Closing Plenary by Professor Ray Land and Professor J.H.F. (Erik) Meyer. ISSOTL Society Awards.

Hall 1A

13.00 -  Conference Closed.